

The Seasons Record Request

From: _____

Address: _____

City: _____ State: _____ Zip: _____

Date: _____

THE SEASONS HOMEOWNERS ASSOCIATION
P.O. BOX 50503
Lacey, WA 98509

I am writing to request:

- Board Meeting Minutes (from _____ to _____)
- Annual Business Meeting Minutes (from _____ to _____)
- Treasurer Reports/Financial Statements (from _____ to _____)
- Covenants, Conditions and Restrictions (22 pages)
- Bylaws (12 pages)
- Article of Incorporation (9 pages)
- Fine Schedule (3 pages)

I understand that a reasonable fee may be charged for providing the above documents and agree to pay The Seasons \$0.15 per page plus \$35 administration fee.

Please send this information to me at the address listed above. If you have questions about my request, please contact me by phone at phone number: _____ or by email at _____.

Thank you for your assistance. I look forward to receiving this information.

Sincerely,